|  |  |
| --- | --- |
| Hickory Grove Lake Company PO Box 463Monmouth, Illinois 61462 |  |

|  |
| --- |
|  |
| Date  |  |
| Lot Number  |  |
| Seller  |  |
| Buyer  |  |

*The application of share or transfer, application of issuance of lease, application for membership and statement of compliance with Illinois Private Sewage Licensing Act are to be received in the office 10 days before the meeting date of enactment.*

*Both parties involved in the transaction need to appear at the next Board of Directors’ meeting. Board meets the 2nd Wednesday of the month at 7:00pm. Location is Security Savings Bank, 220 E Broadway, Monmouth IL*

|  |  |
| --- | --- |
| [ ]  | **Real Estate Signs**  |
| [ ]  | **Lot Pins** Must be located and noted by both buyer and seller  |
| [ ]  | **Application for Share or Transfer of a Share**Completed and presented at the Board Meeting Dates: Received in the office \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approved by the Board \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [ ]  | **Application of Issuance of Lease**Completed and presented at the Board MeetingDates: Received in the office \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approved by the Board \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [ ]  | **Statement of Compliance with Illinois Private Sewage Licensing Act**Dates: Received in the office \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| [ ]  | **Appearance at Board Meeting** Next Meetings Dates are \_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [ ]  | **Share Certificate** Must be a shareholder to lease a lot. The share that is being purchased is returned to the Lake office and a new certificate is issued upon receipt of the other share certificateDates: Received in the office \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Reissued \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [ ]  | **Lease**Between the Lake and the Buyer – Date Sent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signed by the Buyer, notarized and recorded at the Warren County Court HouseCopy of recorded document to the Lake office – Date received in the office: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [ ]  | **Statement for Membership Dues and/or Lot Rental** Dates: Sent by the office \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Received back in the office: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [ ]  | **Possible fees owned to Hickory Grove Lake Company**Share purchase $100.00 Share transfer fee $10.00Lease fee $475.00 Dues $290.00Motorized boat fee $25.00 Non-motorized boat fee $5.00Dock Rental $60.00 Golf Cart/UTV $25.00 |